

Assistance for Training Institute for Gems & Jewellery

Guidelines:

1 Name of the Scheme

Support for setting up of Training Institute for development of Gems & Jewellery sector.

2 G. R. No

Government of Gujarat, Industries & Mine Department, Resolution No. GEM/2008/1685/CH, dtd. 27th February 2009.

3 Operative Period: From dtd. 27/02/2009 to 26/02/2014

4 The Scheme

Government will provide need-based support for setting up of national/international level Gems & Jewellery institutions to provide training courses to the workers of the Sector and to undertake an elaborate system of R&D activities and to provide technical and design related support to the industry.

5 Assistance available:

- Need based support

6 Application Form

As per Annexure - 1

7 Check List

Sr. No.	Particulars	Remarks
1.	Project proposal in prescribe application form	
2.	Constitution detail of the applicant institute	
3.	Land: Copy of the sale deed or lease deed	
4.	Copy of the registration.	
5.	Detailed project report for the proposal.	
6.	Audited Annual report/ financial statements of last two years	
7.	Copy of the affiliation with any university / AICTE	
8.	Quotation/ Invoice of the suggested machinery/ furniture/ electrification	
9.	Copy of loan sanction letter of financial institute	
10.	Copy of the approved building plan from authority	
11.	Copy of permission letter for construction of the building	
12.	Suggested fees details	
13.	Details of batch size and type.	
14.	Information of beneficiaries / trainees of last three years who has employed after the training.	
15.	Capital Investment details of the Training Institute.	
16.	Details of financial strength. (last six months bank transaction i.e. bank pass book copy and chartered	

	account certificate)	
17.	Implementation Schedule	
18.	Information about Promoter Institution	
19.	Details of courses proposed in the Institute	
20.	Details of Govt. dues and outstanding & court cases	
21.	Necessary documents signed by the authorized signatory	

8 Procedure for sanction

- The proposal as per the above checklist should be submitted to the respective District Industries Centers (DICs).
- On receipt of application with all documents mentioned in check list, the physical inspection will be carried out by DIC for the following purpose.
 - Whether the requisite land/ building/ infrastructure is available?
 - Whether the institute has started providing training facilities?
 - How many trainees are trained per batch size?
- The above inspection will be completed within 15 working days and report will be submitted within 10 working days to the Industries Commissioner, who in turn will submit to the State Approval Committee.
- The State Level Committee will approve the incentives as applicable under the Scheme.
- After approval of the minutes of the meeting, payment will be made within 15 working days, subject to availability of grant.

9 Contact officer for further details /query

Name : MR. H. D. Shrimali

Designation: Jt. Commissioner of Industries

Address: Block No. 1, 3rd Floor, Udyog Bhavan, Sector 11, Gandhinagar-382 011.

Phone No. : + 91 79 23252686, 23252580

E-mail address : icsalt@gujarat.gov.in

Annexure - 1: Application Form

Assistance for Training Institute for Gems & Jewellery

1.	Name and address of the Institute	
2.	Details of Registration of the institute/ approvals of the institute	
3.	Name and address of Promoter Institute Name of main Promoter : Designation : Phone No. : Fax No. : Email ID:	
4.	Information about Promoter Institute, covering: <ul style="list-style-type: none"> ▪ Brief profile/ background of the Institute ▪ Details of financial strength (Annual financial statements of last 2 years) ▪ Experience of Institute in sector-specific training ▪ Details of assistance received by promoter institute, if any, from the state / Central Government 	
5.	Proposed facilities at the Training Institute	
6.	Details of the training course, syllabus, duration and fee thereof	
7.	No. of trainees per batch	
8.	No. of batches per annum	
9.	No. of trainees per annum	
10.	Give the details of the placement plan for the trainees	
11.	Details of affiliation with any university /AICTE	
12.	Project Cost (Budget Estimate in details)	(Rs. Lakhs)
	Land	
	Building	
	Machinery/Equipment	
	Installation cost	
	Electrification	
	Furniture & Fixtures	

	Others investment (Specify please)		
	TOTAL:		
13.	Means of finance	Rs. Lakhs	Percentage
	Promoter's Contribution:		
	Term Loan (Name of Fin. Insti.):		
	Govt. Support:		
	Deposit:		
	Others:		
	TOTAL:		
14.	Details of any other financial assistance granted by GOG/GOI		
15.	Whether any Government dues are outstanding or not? If Yes Give details thereof		
16.	Whether any court case? If Yes Give details thereof		
17.	Any other details		
18.	<p>Declaration:</p> <p>I hereby declare that the information, statements & other papers given herein are to the best of my knowledge & belief, true and correct in all particulars, incentive government resolutions and prevailing government rules and regulations.</p> <p>I also declare that I am duly authorized to sign an application and details and documents submitted in this application.</p>		

Note: Any financial transactions / expenditure statements submitted by the unit must be signed by the authorized signatory of the institute and certified by the auditor/ chartered accountant, if applicable

Date:

Signature of Authorized Signatory

Place:

Seal of the Institute

Assistance to Hallmark Certification Center and Gem testing center

Guidelines:

1 Name of the Scheme

Financial Assistance for setting up Hallmark Certification Center and Gem Testing center

2 G. R. No

Government of Gujarat, Industries & Mine Department, Resolution No. GEM/2008/1685/CH, dtd. 27th February 2009.

3 Operative Period : From dtd. 27/02/2009 to 26/02/2014

4 Who is eligible to get the benefit?

- A New Hallmark Certification Center/ Gem Testing Center having a separate legal entity and independent status.
- The promoters of the organization shall not have any linkage with Jewellers (manufacturers/retailers). In case the Center is set up by Jewellers' Associations, no office bearer of the Association shall be involved in day to day working of the Hallmark Centre/ Gem Testing Center.

5 What is the eligible expenditure?

- The requisite plant and machineries for Hallmark certification, as per the approval of Bureau of Indian Standards (BIS)
- The requisite plant and machineries as per the approval of National Accreditation Board for Laboratories (NABL)/ BIS/ Gemological Institute of America (GIA) for Gem Testing center.

6 Quantum of Assistance

- Maximum **interest subsidy** at the rate of 3% per annum, limited to maximum of Rs. 15 lakhs per annum, will be available.
- Interest subsidy will be available for establishing new Centers only, and expansion or diversification of existing Centers **will not be eligible** for interest subsidy.

7 Other Conditions

- For the purpose of interest subsidy, the Center shall get term loan from Financial Institution/ Bank recognized by Reserve Bank of India.
- The Center applying within one year of loan disbursement will be eligible.
- Disbursement of the loan should be within the operative period of the Scheme.
- The Center must start commercial operation within the operative period of the scheme.

- The interest subsidy will be available only on interest levied by the Financial Institution. Penal interest or other charges will not be reimbursed.
- The interest subsidy will be for five years OR for the period of repayment of loan whichever is earlier.
- The interest subsidy will be given to the Center which pays regular installments and interest to the financial institutions. If the Center becomes defaulter, it will not get interest subsidy for the default period and such defaulting period will be deducted from 5 years period.
- The interest subsidy will be considered from the date of payment of first installment of term loan.
- The assistance shall be disbursed after obtaining BIS/ NABL recognition.

7 Application Form

As per Annexure - 1

8 Check List

For Sanction of interest subsidy, the Center will have to submit the following documents:

Sr. No.	Particulars	Remarks
1.	Application in prescribed format	
2.	Copy of EM No. / IEM No.	
3.	Registration detail of the applicant	
4.	Copy of Land Purchase Deed	
5.	Copy of N.A. Permission of Land	
6.	Copy of term loan sanction letter of financial institute	
7.	Detailed Project report, covering project profile, details of equipments & machineries, fixed capital investment, etc.	
8.	Necessary documents signed by the authorized signatory	

For disbursement claim, the Center will have to submit following documents:

Sr. No.	Particulars	Remarks
1.	Prescribed certificate from financial institute, as per Annexure -2 OR Relevant Bank Statement	
2.	Letter of loan first installment disbursement of financial institute	
3.	Copy of Certificate issued by NABL/ BIS/ GIA	
4.	Copy of NOC/Site Clearance Consent from Gujarat Pollution Control Board (if applicable)	
5.	Undertaking from unit that no Govt./Board/Corporation dues are pending for payment and that they have not filed any court case against Govt. of Gujarat.	
6.	Necessary documents signed by the authorized signatory	

9 Procedure for sanction

- The proposal as per the above checklist should be submitted to the respective District Industries Centers (DICs).

- On receipt of application, DIC will scrutinize the application and query letter will be issued within 10 working days for in complete application.
- On receipt of application along with all required documents, DICs will scrutinize and forward the proposal to Industries Commissioner, who will submit before the State Level Committee for its decision.
- The State Level Committee will approve the incentives as applicable under the Scheme.

10 Procedure for disbursement

- After starting commercial operation, the Center will apply to DIC for claim of interest subsidy.
- On receipt of interest subsidy claim with all documents mentioned in check list, the physical inspection will be carried out by DIC for the following purpose.
 - Whether Center has started commercial operation within the Operative Period of the Scheme?
 - Whether the plant & machinery has been installed and is found in working condition?
- The above inspection will be completed within 15 working days and report will be submitted within 10 working days.
- On receipt of Inspection Report, General Manager, DIC will issue disbursement/rejection letter within 10 working days.
- After issuance of the disbursement letter, the interest subsidy will be disbursed within 15 working days subject to the availability of grant.

11 Contact officer for further details /query

Name: MR. H. D. Shrimali

Designation: Jt. Commissioner of Industries

Address: Block No. 1, 3rd Floor, Udyog Bhavan, Sector 11, Gandhinagar-382 011.

Phone No.: + 91 79 23252686, 23252580

E-mail address: icsalt@gujarat.gov.in

Annexure - 1: Application Form

Assistance to Hallmark Certification Center and Gem Testing center

1.	Name and address of the Center		
2.	Details of Registration of the Center/ approvals of the Center		
3.	Brief about the promoter/ promoter organization		
4.	Name of main Promoter : Designation : Phone No. : Fax No. : Email ID:		
5.	Name & contact details of the Contact Person		
6.	Whether the promoter has any jewellery unit (manufacturer or retailer)? If yes, give details		
7.	Whether the promoter is an office-bearer of the Jewellers' Association? If yes, whether the promoter is involved in day to day working of the Center?		
8.	Type and Need for the Project		
9.	Project Cost (Land, building, Cost of plant and machineries, etc.) (Rs. Lakhs)		
10.	Means of finance	Rs. Lakhs	Percentage
	Promoter's Contribution:		
	Term Loan (Name of Fin.Insti):		
	Govt. Support:		
	Deposit:		
	Others:		
	TOTAL:		
11.	Project report, covering: 1. Project profile & capacity 2. Details of equipments & machineries, 3. Fixed capital investment 4. Project cost & Means of finance		
12.	Whether any Government dues are outstanding or not? If Yes Give details		

	thereof	
13.	Whether any court case? If Yes Give details thereof	
14.	Other information, if any	
15.	<p>Declaration:</p> <p>I hereby declare that the information, statements & other papers given herein are to the best of my knowledge & belief, true and correct in all particulars, incentive government resolutions and prevailing government rules and regulations.</p> <p>I also declare that I am duly authorized to sign an application and details and documents submitted in this application.</p>	

Note: Any financial transactions / expenditure statements submitted by the unit must be signed by the authorized signatory of the institute and certified by the auditor/ chartered accountant, if applicable

Date:

Signature of Authorized Signatory

Place:

Seal of the Center

Annexure - 2: Certificate from Financial Institution

This is to certify that M/s. has been sanctioned Rs. term loan for the Hallmark Certification Center/ Gem Testing Center at

The Center has been disbursed Rs. The Center had made repayment for the period dt..... to dt as under:

Against Term Loan	Rs.
As Interest	Rs.
Total	Rs.

On the disburse amount mentioned above @ 3% interest for the above period comes to Rs.

This is to certify that penal interest or other charges are not included in the said claim and the enterprise pays regular installments and interest to the bank.

The enterprise is not defaulter of the bank. (In the case of defaulter, please give default period details). The first installment of the term loan was disbursed on dt.....

Place :

Date :

Signature
Branch Manager
Name of Bank

Seal of the Bank

Interest Subsidy to modern Jewellery Units

Guidelines:

1 Name of the Scheme

Interest Subsidy by way of credit linked interest subsidy for modern Jewellery enterprise.

2 G. R. No

Government of Gujarat, Industries & Mine Department, Resolution No. GEM/2008/1685/CH, dtd. 27th February 2009.

3 Operative Period : From dtd. 27/02/2009 to 26/02/2014

4 Who is eligible to get the benefit?

The modern jewellery units are eligible to get benefit under this scheme for following

- For establishing new enterprises which commence commercial production during operative period of the scheme.
- For carrying out expansion or diversification with investment more than 50% of its existing gross fixed capital investment.
- For Modernization of existing unit by investing more than 25% of its existing gross fixed capital investment to upgrade technology by way of adopting new technology/ production process and/or improving quality of products.

5 Assistance available:

- Maximum interest subsidy at the rate of 3% per annum, limited to maximum of Rs. 15 lakhs per annum, will be available.

6 Other Conditions

- For the purpose of interest subsidy, the enterprise shall get term loan from Financial Institution/ Bank recognized by Reserve Bank of India.
- The enterprise applying within one year of loan disbursement will be eligible.
- Disbursement of the loan should be within the operative period of the Scheme.
- The enterprise must start commercial operation within the operative period of the scheme.
- This interest subsidy will be in addition to any other incentives available from other schemes of Government of Gujarat and Government of India.
- The interest subsidy will be available only on interest levied by the Financial Institution. Penal interest or other charges will not be reimbursed.
- The interest subsidy will be for five years OR for the period of repayment of loan whichever is earlier.
- The interest subsidy will be given to the enterprise which pays regular installments and interest to the financial institutions. If the enterprise becomes defaulter, it will not get interest subsidy for the default period and such defaulting period will be deducted from 5 years period.

- The interest subsidy will be considered from the date of payment of first installment of term loan.
- Disbursement will be made only after unit go into commercial production.
- Unit will have to remain in production at least for 5 years from the commencement of commercial production.
- If unit has any pending Government dues, it will not get assistance under this scheme unless it pays all such pending dues.
- All the benefiting enterprises shall file information about annual production, sales, power consumption and such other details as may be asked by DIC on 31st of every March annually.

7 Application Form

Part-I and Part-II as per Annexure - 1

8 Check List

For Sanction of interest subsidy, the unit will have to submit the following documents:

Sr. No.	Particulars	Remarks
1.	Application in the prescribed format	
2.	Copy of EM No. / IEM No.	
3.	Registration detail of the applicant (partnership deed/ memorandum & articles of association/ society framework)	
4.	Copy of term loan sanction letter of financial institute	
5.	Detailed Project report, covering project profile, details of equipments & machineries, fixed capital investment, etc., if the loan amount is more than Rs. 1 crore	
6.	Details of Govt. dues and outstandings/ court cases	
7.	Necessary documents signed by the authorized signatory	

For disbursement claim, the unit will have to submit following documents:

Sr. No.	Particulars	Remarks
1.	Prescribed certificate from financial institute, as per Annexure -2 OR Relevant Bank Statement	
2.	Letter of loan first installment disbursement of financial institute	
3.	Copy of first sale bill	
4.	Copy of Consent letter from Gujarat Pollution Control Board (if applicable)	
5.	Undertaking from unit that no Govt./Board/Corporation dues are pending for payment and that they have not filed any court case against Govt. of Gujarat.	
6.	Necessary documents signed by the authorized signatory	

9 Procedure for sanction

- The proposal as per the above checklist should be submitted to the respective District Industries Centers (DICs).
- On receipt of application, DIC will scrutinize the application and query letter will be issued within 10 working days for incomplete application.
- On receipt of application along with all required documents, DICs will scrutinize and forward the proposal to Industries Commissioner, who will submit before the State Level Committee for its decision.
- The State Level Committee will approve the incentives as applicable under the Scheme.

10 Procedure for disbursement

- After starting commercial production unit will apply to DIC for claim of interest subsidy.
- On receipt of interest subsidy claim with all document mentioned in check list. The physical inspection will be carried out by DIC for the following purpose.
 - Whether unit has started commercial production?
 - Whether Conditions of expansion/diversification/modernization are fulfilled?
 - Whether the plant & machinery has been installed and is found in working condition?
- The above inspection will be completed within 15 working days and report will be submitted within 10 working days.
- On receipt of Inspection Report, General Manager, DIC will issue disbursement/ rejection letter within 10 working days.
- After issuance of the disbursement letter, the interest subsidy will be disbursed within 15 working days subject to the availability of grant.

11 Contact officer for further details /query

Name : Mr. H. D. Shrimali

Designation: Jt. Commissioner of Industries

Address: Block No. 1, 3rd Floor, Udyog Bhavan, Sector 11, Gandhinagar-382 011.

Phone No. : + 91 79 23252686, 23252695

E-mail address : icsalt@gujarat.gov.in

Annexure - 1: Application Form

Part-I

1.	Name of the Unit	
2.	Address: Office: Factory: Tele No. : Fax No. : Email:	
3.	Constitution of the Unit	Proprietorship/ partnership/ company/ society/ others
4.	Name, address & contact details of the Promoter	
5.	Name, designation & contact details of the Authorize Person	
6.	EM No. & Date (MSMEDA Part-II)	
7.	Details of any other financial assistance granted by GOG/GOI	
8.	Whether any Government dues are outstanding or not? If Yes Give details thereof	
9.	Whether any court case? If Yes Give details thereof	
10.	Declaration: I hereby declare that the information, statements & other papers given herein are to the best of my knowledge & belief, true and correct in all particulars, incentive government resolutions and prevailing government rules and regulations. I also declare that I am duly authorized to sign an application and details and documents submitted in this application.	

Note: Any financial transactions / expenditure statements submitted by the unit must be signed by the authorized signatory of the institute and certified by the auditor/ chartered accountant, if applicable

Date:

Signature of Authorized Signatory

Place:

Seal of the Unit

Annexure - 1: Application Form

Part-II

Interest Subsidy to modern Jewellery Units

1.	Name of the Unit	
2.	Purpose of term loan & Amount: For New Unit Rs.: For Expansion Unit Rs.: For Modernization Unit Rs.: For Diversification Unit Rs.: (Whichever is applicable)	
3.	For the units going under Expansion /Diversification/ Modernization: Fixed Capital Investment of Existing Unit Gross Fixed Capital Investment of Expansion/Diversification/Modernaization Increase in Fixed Capital Investment	_____ Rs. Lakhs _____ Rs. Lakhs _____ %
4.	Purpose of Modernization (Please tick below, as appropriate)	
	<input type="checkbox"/>	To adopt new technology of a product
	<input type="checkbox"/>	To adopt new technology for improvement of processes
	<input type="checkbox"/>	To adopt new technology for improvement of productivity
	<input type="checkbox"/>	Others, Please specify
5.	Name & Address of Financial Institution	
6.	Loan Sanction Date Loan Disbursement Date	
7.	Date of Commercial Production	
8.	Manufacturing Item: Annual Production Capacity:	
9.	Details of Fixed Capital Investment for new unit/ expansion/ diversification/ modernization (Budget Estimate in details) (Rs. Lakhs)	
	Land:	
	Building:	
	Plant & Machinery/ Equipments:	

	Others:		
	TOTAL:		
10.	Means of finance	Rs. Lakhs	Percentage
	Promoter's Contribution:		
	Term Loan (Name of Fin.Insti):		
	Internal Resources:		
	Deposit:		
	Others:		
	TOTAL:		
11.	Status of Machinery	New/ Second hand/ Imported Second hand	
12.	Status of GPCB approval:		
		Approval No.	Approval Date
	NOC obtained		
	Consent (CTE) obtained		
13.	Detailed project report, covering: 1. Project profile 2. Details of equipments & machineries, 3. Fixed capital investment		
14.	Other information, if any		

Date:

Signature of Authorized Signatory

Place:

Seal of the Unit

Annexure - 2: Certificate from Financial Institution

This is to certify that M/s. has been sanctioned Rs. term loan for the project at at the rate of ___% interest for the Project.

The unit has been disbursed total of Rs. upto The first installment of the term loan of Rs. was disbursed on dt.....

The Unit had made repayment for the period dt..... to dt as under:

Against Term Loan	Rs.
As Interest	Rs.
Total	Rs.

On the disbursement amount mentioned above, at 5% interest for the above period comes to Rs. and at additional 3% interest for the above period comes to Rs. for the period from to

This is to certify that penal interest or other charges are not included in the said claim and the enterprise pays regular installments and interest to the bank.

The enterprise is not defaulter of the bank. (In the case of defaulter, please give default period details).

Place:
Date:

Signature
Branch Manager
Name of Bank

Seal of the Bank

Assistance for Health & Safety Measures

Guidelines:

1 Name of the Scheme

Financial Assistance for safety measures and protection from occupational hazards in Gems & Jewellery sector.

2 G. R. No

Government of Gujarat, Industries & Mine Department, Resolution No. GEM/2008/1685/CH, dtd. 27th February 2009.

3 Operative Period : From dtd. 27/02/2009 to 26/02/2014

4 What are the eligible activities to get the benefit?

Any unit which provide for employee safety measures and/ or install equipments to safeguard against occupational hazards

5 Assistance available:

- Financial assistance at 50% of cost of safety measures/ equipments, limited to Rs. 500 per worker.

6 Other Conditions:

- The safety measures/ equipments shall be provided as per the recommendations of the Office of Director of Industries Safety and Health.
- The purchased safety measures/ equipments shall be as per ISI standard/ ISI or equivalent.
- The unit shall satisfy the employment criteria as specified in the MSME Government Resolution (Para 3.1.1(4)).
- Any enterprise will be eligible for financial assistance only once during the operative period of the scheme.
- The enterprise has to submit the application within 3 months from the date of provision of safety measures or installation/ purchase of equipments.

7 Application Form

Part-I and Part-II as per Annexure - 1

8 Check List

Sr. No.	Particulars	Remarks
1.	Application in the prescribed format	
2.	Copy of EM No. / IEM No.	
3.	Registration detail of the applicant	
4.	Statement of expenditure, as per Annexure - 2	
5.	Copy of payroll of last 6 months	
6.	Quotation / Invoice of the suggested machinery/ measure	
7.	Whether the enterprise got assistance under the MSME	

	scheme?	
8.	Details of Govt. dues and outstandings/court cases	
9.	Necessary documents signed by the authorized signatory	

10 Procedure

- The proposal as per the above checklist should be submitted to the respective District Industries Centers (DICs).
- On receipt of application with all documents mentioned in check list, the physical inspection will be carried out by DIC for the following purpose:
 - Whether unit has provided/ installed health & safety measures?
 - How many workers are employed by the unit?
- The above inspection will be completed within 15 working days and report will be submitted within 10 working days to the Industries Commissioner, who in turn will submit to the State Approval Committee.
- The State Level Committee will approve the incentives as applicable under the Scheme.
- After approval of the minutes of the meeting, payment will be made within 15 working days, subject to availability of grant.

12 Contact officer for further details/query

Name: MR. H. D. Shrimali

Designation: Jt. Commissioner of Industries

Address: Block No. 1, 3rd Floor, Udyog Bhavan, Sector 11, Gandhinagar-382 016.

Phone No.: + 91 79 23252686, 23252580

E-mail address: icsalt@gujarat.gov.in

Annexure - 1: Application Form

Part-I

Assistance for Health & Safety Measures

1.	Name of the Unit	
2.	Address: Office: Factory: Tele No. : Fax No. : Email:	
3.	Constitution of the Unit	Proprietorship/ partnership/ company/ society/ others
4.	Name & contact details of the Promoter	
5.	Name & contact details of the Contact Person	
6.	EM No. & Date OR IEM Regn. No. & Date EM Issuing Authority	
7.	Details of any other financial assistance granted by GOG/GOI	
8.	Whether any Government dues are outstanding or not? If Yes Give details thereof	
9.	Whether any court case? If Yes Give details thereof	
10.	Declaration: I hereby declare that the information, statements & other papers given herein are to the best of my knowledge & belief, true and correct in all particulars, incentive government resolutions and prevailing government rules and regulations. I also declare that I am duly authorized to sign an application and details and documents submitted in this application.	

Date:

Signature of Authorized Signatory

Place:

Seal of the Unit

Annexure - 1: Application Form

Part-II

Assistance for Health & Safety Measures

1.	Name of the Unit																										
2.	Number of workers employed by the unit at the factory																										
3.	Expenditure incurred for safety measures/ equipments																										
4.	Unit Details: Annual production Capacity: Investment in Plant & Machinery:																										
5.	Details of employment:																										
	<table border="1"><thead><tr><th>Sr.</th><th>Level/ Type</th><th>Local</th><th>Outside</th><th>Share of local employment</th></tr></thead><tbody><tr><td>1</td><td>Workers</td><td></td><td></td><td></td></tr><tr><td>2</td><td>Supervisor</td><td></td><td></td><td></td></tr><tr><td>3</td><td>Manager</td><td></td><td></td><td></td></tr><tr><td></td><td>Total</td><td></td><td></td><td></td></tr></tbody></table>	Sr.	Level/ Type	Local	Outside	Share of local employment	1	Workers				2	Supervisor				3	Manager					Total				
Sr.	Level/ Type	Local	Outside	Share of local employment																							
1	Workers																										
2	Supervisor																										
3	Manager																										
	Total																										
6.	Whether safety measures/ equipments are provided as per the recommendations of the Office of Director of Industries Safety and Health?	Yes/ No																									
7.	Other information, if any																										

Date:

Signature of Authorized Signatory

Place:

Seal of the Unit

Annexure-2: Statement of Expenditure

Sr.	Description of Expenses	Name of the agency	Bill No & Date	Bill Amount Rs.	Amount Paid Rs.	Mode of payment: Cash/ Cheque/ D.D No. & Date	Name of Bank, if any	Unpaid if any
1								
2								
3								

To be signed by company authorized signatory with Company seal and stamp.