

Assistance to State Level Anchor Institute

Guidelines:

1 Name of the Scheme

Scheme of financial assistance for setting up State Level Anchor Institute

2 G. R. No

Government of Gujarat, Industries & Mine Department, Resolution No. CED - 112007/ 2081(1)/I, dtd. 27th February 2009.

3 Operative Period: From dtd. 27/02/2009, to till further orders.

4 Objectives of the Scheme

- To establish an Anchor Institutes in for specific focus sectors like Chemical, Engineering, Textile, Gems & Jewellery, etc.
- To provide technical Support through Anchor Institutes to the technical educational institutions in the Sector across shop floor, supervisory and managerial level.

5 Who is eligible to get the benefit?

- Any university or reputed educational institution established and operating in Gujarat

6 Assistance available

- **Capital Expenditure Support:** The institutes will be provided following financial support:
 - Expenditure towards equipments only will be reimbursed and cost of land, building required for setting up of Anchor/ Nodal institute will not be included.
 - Expenditure for internal refurbishing of the premises dedicated for the programme will also be eligible for financial support.
 - No institutional overheads will be permitted.
 - 3% contingency may be considered as part of the project cost.
 - Reasonable amount of Pre-project expenses, to the extent of up to Rs. 2 lakhs, may be considered.

- **Operating Expenditure Support**

- Financial support towards operating expenses for Anchor and Nodal Institutes would be allowed to the extent of the following percentages:

First & Second Year	100%
Third Year	75%
Fourth Year	25%

- The cost of office consumables, communication expenses and travelling and dearness allowance of the faculty for the program will be approved as a part of the operating cost.

- **Quantum of Assistance**
 - Total financial assistance under both capital and operating expenses support shall not exceed Rs. 10 crores for each sector for the entire operative period.

7 Evaluation

- The institutes submitting the application will be asked to make presentation on their proposal. The application and presentation shall cover eligibility for the evaluation criteria as specified below:
 - Strength of the institute
 - Faculty resources
 - Understanding of the job
 - Availability of relevant infrastructure
 - Global linkage
 - Industry linkage
 - Any innovation proposed
 - Road map for implementation (with PERT chart)
- During the evaluation, the Screening Committee and State Level Approval Committee may specify additional parameters or further information/clarification.
- The application and presentation shall cover approach and methodology for the following for development of industry focused and responsive development of technical manpower:
 - Technical Support to the technical educational institutions in the Sector across shop floor, supervisory and managerial covering
 - Curriculum preparation and regular periodic review
 - International benchmarking of courses
 - Teaching, learning and reference materials preparation
 - Faculty training
 - Capacity building for taking up R&D and Industrial Consultancy
 - Benchmarking of courses
 - Identify emerging areas and provide technical support for the same
 - The initial Focus will be on:
 - Short term training programmes for existing Graduates at Degree, Diploma and ITI levels.
 - To inculcate a professional approach and catalyze creativity and innovation.
 - Identification of research areas.
 - Utilization of satellite and distance education with ICT for effective delivery

8 Performance Evaluation

- The Anchor Institute shall submit the progress report on completion of every six months to the State Level Approval Committee.

- The performance of the Anchor Institute shall be reviewed every two years by State Level Approval Committee for continuing financial assistance.
- At the end of the fourth year, the State Level Approval Committee shall evaluate the performance of the Anchor Institutes on the basis of following objective deliverables.
 - Extent of international benchmarking
 - Moving in the direction of assimilation of the training programmes as elective subjects in the regular degree courses
 - Popularity of the programme to be judged by number of intake seats v/s number of applicants.
 - Number of man-months devoted for the training of faculty and beneficiaries
 - Accomplishment against time schedule

9 Implementation Framework

- A Steering Committee will be formed for taking appropriate decisions related to operating of the Anchor Institute for each Anchor Institute.
- The Steering Committee shall be headed by a person of the level of Vice Chancellor/ Principal/ Dean/ Director/ Head of the Department of the Anchor Institute and shall comprise of representatives of the following:
 - Industries Commissionerate
 - Education Department
 - Nodal Institute
 - Sector Expert
 - Industry/ Industry Association
- The member secretary of the Steering Committee shall be a faculty/ administrative officer of the Anchor Institute and he shall also act as the nodal officer to liaison with Government.
- The Steering Committee shall have a separate bank account and all the income and expenses shall be credited to/ paid through only this bank account.
- The Steering Committee shall maintain separate accounts and financial statements of the Anchor Institute. The Steering Committee shall submit audited accounts and financial statements to Government for necessary review and evaluation.

10 Application Form

As per Annexure - 1

11 Check List

Sr. No.	Particulars	Remarks
1.	Application in the prescribed format	
2.	Registration detail of the applicant	
3.	Activities of the last three years	
4.	Detailed Project report	
5.	Undertaking from the promoter institution that the land	

	and building in good condition required for running the program will be provided by the management of the institute	
6.	Details of Govt. dues and outstandings, if any	
7.	Details of court cases, if any	
8.	Necessary documents signed by the authorized signatory	

12 Procedure for sanction

1. All the applications for assistance under the schemes will be received by CED for onward submission to the Screening Committee.
2. The Screening Committee will screen and appraise the proposals received by CED and will submit its recommendations to the State Level Approval Committee (SLAC).
3. The State Level Approval Committee will approve the programmes to be implemented and budget requirement of Anchor/ Nodal Institutes.
4. The Anchor Institute shall submit the progress report on completion of every six months to the State Level Approval Committee.
5. The performance of the Anchor Institute shall be reviewed every two years by State Level Approval Committee for continuing financial assistance.

12 Procedure for disbursement

Disbursement of the amount as per the decision of the SLAC shall be done within 30 days after receipt of claim from the applicant, subject to the availability of the fund.

13 Contact officer for further details /query

Designation: Director, Center for Entrepreneurship Development

Address: Block No. 1, 9th Floor, Udyog Bhavan, Sector 11, Gandhinagar - 382 017

Phone: 079-23256671, 079-23243847

E-mail: dir-ced@gujarat.gov.in, cor-ced@gujarat.gov.in

Application Form:

1.	Name and address of the Institution	
2.	Details of Registration of the institute/ approvals of the institute	
3.	Details of the Governing Body of the Institution	
4.	Profile of the Institution: courses offered, infrastructure/ facilities, batch size, etc.	
5.	The Sector proposed to be selected as Anchor Institute	
6.	Need for the Project	
7.	Introduction/Preamble/background of the project proposal.	
8.	Project Cost (Budget Estimate in details)	(Rs. In lacs)
		Cost of Internal Refurbishing:
		Equipment Cost :
		Pre-operating Exp:
		Contingency:
		Eligible Operating Cost:
		Total:
9.	Means of finance	Institute's Contribution, if any:
		Govt. Support:
		Others:
		Total:
10.	Project report, covering: <ol style="list-style-type: none"> 1. Leadership & capability in the specific sector 2. Industry acceptance of the Institute 3. Availability of scholar faculty resources 4. Understanding of the sector 5. Availability of relevant infrastructure 6. Global linkages 7. Industry linkages 8. Any innovative methodology or approach 9. Road map for implementation 10. Fund requirement 11. Proposed organization structure 	
11.	Details of training courses to be run by	

	Nodal Institutes	
12.	Yearly projection of number of trainees	
13.	Other information, if any	

Date:

Signature of Authorized Signatory

Place:

Seal of the Institute

Assistance for Extension Training Centers

Guidelines:

1 Name of the Scheme

Scheme of financial assistance for extension training centers at GIDC Estates/ Industrial Clusters/ Industrial Parks/ SEZs

2 G. R. No

Government of Gujarat, Industries & Mine Department, Resolution No. CED-112007/ 2081(1)/I, dtd. 27th February 2009.

3 Operative Period: From dtd. 27/02/2009, to till further orders.

4 Objectives of the Scheme:

- To bridge the gap between available manpower and industry requirement for skilled manpower.
- To provide platform to run industry specific training courses to meet the industry-specific manpower needs.

5 Who is eligible to get the benefit?

- Any Industry /Industries Association/ National Level Training Institutions/ SEZ or Industrial Park Developer

6 Implementation Process

- Industry /Industries Association/ National Level Training Institutions/ Developer could start Extension Training Centers of ITIs, Polytechnics and/or Engineering colleges in GIDC Estates / Industry Clusters / SEZs/ Industrial Parks to run specific courses.
- The Institutional Management Committee (IMC) shall be formed for overall supervision and monitoring of the courses run at the Center.
- The IMC shall be headed by representative of industry association, GIDC Regional manager and developer in case of industry cluster, GIDC estate or SEZ/ Industrial park respectively.
- The IMC shall have other members from industry, industries association, DTE/ DET, Industries Commissioner and sector experts.
- The training partner, wherever appointed by the State Government to run the courses at Extension Centers, may also be a member of the IMC.

7 Assistance available:

- **Land & Building:** For extension centers, land and building shall be made available by
 - GIDC in GIDC Estates

- Industry Clusters will provide the land and the Industries Commissionerate for the building thereon.
- Developers in SEZs / Industrial parks
- **Financial Assistance:** For each extension center, one time financial assistance to the extent of following percentages of the cost of new machinery and equipment will be provided, subject to maximum limit of Rs. 1 crore:
 - 100% for GIDC estates
 - 75% for Industrial Clusters, and the remaining by the cluster association/ industry association
 - 50% for Industrial Parks/ SEZs, and the remaining by the developer
- In case the cost of machinery and equipment exceeds the maximum limit of assistance for GIDC estates, the same shall be borne by the Industry/ Industries Association/ National Level Training Institute.

8 Application Form

As per Annexure - 1

9 Check List

Sr. No.	Particulars	Remarks
1.	Application in the prescribed format	
2.	Registration detail of the applicant Organization	
3.	Detailed Project Report	
4.	Letter of Interest/ Consent from the Institute	
5.	Draft MoU/ Agreement between participating agencies	
6.	Location map of proposed land/ building	
7.	Building permission from the local authority	
8.	Details of Govt. dues and outstandings	
9.	Details of court cases	
10.	Necessary documents signed by the authorized signatory	

10 Other Conditions

- The applicant shall continue to operate the Center at least for 5 years from the date of start of commercial operation.
- The Center has to submit half-yearly status report to CED, covering courses offered, students passed out, results & achievements.
- CED may ask for any other information from the Center from time to time to evaluate the performance of the Center.

11 Procedure for sanction

1. All the applications for assistance under the schemes will be received by CED for onward submission to the Screening Committee.
2. The Screening Committee will screen and appraise the proposals received by CED and will submit its recommendations to the State Level Approval Committee (SLAC).

3. The State Level Approval Committee will decide and approve the proposal for starting Extension Centers as per the need of Industries.
4. There will be a MoU/ agreement between the relevant participating agencies with developer/ industry/ industry association.

13 Procedure for disbursement

Disbursement of the amount as per the decision of the SLAC, within 15 days after receipt of claim by the applicant and subject to the availability of the fund.

14 Contact officer for further details/query

Designation: Director, Center for Entrepreneurship Development

Address: Block No. 1, 9th Floor, Udyog Bhavan, Sector 11, Gandhinagar - 382 017

Phone: 079-23256671, 079-23243847

E-mail : dir-ced@gujarat.gov.in, cor-ced@gujarat.gov.in

Application Form:

1. Name and address of the Industry
/Industries Association/ National
Level Training Institutions/
Developer
2. Type of Entity Whether a Company, Society, Trust,
Partnership Firm or any other
3. Nature of Business/ Activity
4. Location where the Extension Center
is proposed
5. Land area & Building area
6. Name and address of nearby
institute of ITIs, Polytechnics and/or
Engineering colleges, for which the
Extension Center is proposed
7. Nature of Course(s) to be conducted
8. Need for conducting the Course(s)
9. Introduction/Preamble/background
of the proposal.
10. Cost of Machinery & Equipments
(Rs. in lacs)
11. Means of finance Applicant's Contribution:
Term Loan (Name of Fin.Insti):
Govt. Support:
Others:
Total:
12. Commitments of the Applicant Commitments, such as:
 - Funding
 - Trainee Sponsorship
 - Training facilities
 - Other Support
13. Project report, covering:
 1. Proposed facilities &
equipments
 2. Commitment of the Applicant
 3. Govt. support envisaged
 4. Industry linkages
 5. Any innovative training
course(s) or implementation

approach

6. Road map for implementation
14. Yearly projection of number of trainees
15. Whether any Government dues are outstanding or not? If Yes Give details thereof
16. Whether any court case? If Yes Give details thereof
17. Any financial transactions / expenditure statements submitted by the organization must be signed by the authorized signatory of the organization and certified by the statutory auditor/ chartered accountant.
18. Other information, if any

Date:

Signature of Authorized Signatory

Place:

Seal of the institute

Assistance for Short Term Bridge Courses

Guidelines:

1 Name of the Scheme

Scheme of financial assistance for running short-term bridge courses under Public Private Partnership

2 G. R. No

Government of Gujarat, Industries & Mine Department, Resolution No. CED-112007/ 2081(1)/I, dtd. 27th February 2009.

3 Operative Period: From dtd. 27/02/2009, to till further orders.

4 Objectives of the Scheme:

- To bridge the gap between available manpower and industry requirement for skilled manpower.
- To provide platform for conducting need based specific training courses for a definite period.

5 Who is eligible to get the benefit?

- Any industrial house/ Industries Association / Institutes (referred to as “**Industry Partner**”).

6 Implementation Models

The industry partner can start conducting need based specific training courses for a definite period in the existing ITIs/ Polytechnics/ Engineering colleges (referred to as “**Host Institutes**”) with following two options:

Option I

The Industry Partner could run one or more courses from the existing courses, with addition of certain subjects addressing their specific requirements. Such modules could also be offered to students of non-ITI / Polytechnics / Engineering colleges.

Option II

The Industry Partner could start new course(s) as per their specific requirements in the existing ITIs/ Polytechnics/ Engineering colleges, which could be offered to existing students of respective colleges and to the apprentice and external trainees, etc.

7 Implementation Process

- DET or DTE, Industry Partner and Industries Commissionerate will have Institutional Management Committee (IMC) to run the courses.

- In the case of existing Institutional Management Committee (IMC) for a particular institute(s), the same IMC shall undertake the functions specified as per this Scheme.

8 Assistance available:

- For running courses at existing ITIs / Polytechnics/ Engineering colleges, the host institute will offer the basic infrastructure facilities i.e. land & building.
- The cost of machinery & equipment of up to 75%, limited up to Rs. 100 lakhs, will be contributed by Directorate of Technical Education (DTE) and/or Directorate of Employment & Training (DET) and/or Industries Commissionerate.

9 Role of Industry Partner

- Raise minimum 25% requirement of the cost of machinery & equipment and required funds if any for upgradation of infrastructure facilities.
- Sponsor trainees for a minimum of 25% intake capacity.
- Train the faculty of the host institution for smooth conduct of the course.
- Extend technical support initially, if required, by sponsoring experts from the industries for teaching purposes, until necessary capacity is built within the institute.
- Nominate members on the Advisory Committee of the IMC.
- Impart practical/on the job training to the trainees.

10 Application Form

As per Annexure - 1

Tri-partite Memorandum of Understanding as per the draft specified in Annexure - 2

11 Check List

Sr. No.	Particulars	Remarks
1.	Application in the prescribed format	
2.	Registration detail of the applicant Organization	
3.	Copy of latest annual report/ audited financial statements	
4.	Detailed Project Report	
5.	Letter of Interest/ Consent from the Host Institute	
6.	Tri-partite Memorandum of Understanding as per the draft specified in Annexure - 2	
7.	Details of Govt. dues and outstandings	
8.	Details of court cases	
9.	Necessary documents signed by the authorized signatory	

12 Procedure for sanction

1. All the applications for assistance under the schemes will be received by CED for onward submission to the Screening Committee.

2. The Screening Committee will screen and appraise the proposals received by CED and will submit its recommendations to the State Level Approval Committee (SLAC).
3. The State Level Approval Committee, from time to time, will decide and approve the scope and need for new courses as per the need of Industries.

13 Procedure for disbursement

Disbursement of the amount as per the decision of the SLAC, within 15 days after receipt of claim by the applicant and subject to the availability of the fund.

14 Contact officer for further details/query

Designation: Director, Center for Entrepreneurship Development

Address: Block No. 1, 9th Floor, Udyog Bhavan, Sector 11, Gandhinagar - 382 016.

Phone: 079-23256671, 079-23243847

E-mail: dir-ced@gujarat.gov.in, cor-ced@gujarat.gov.in

Annexure - 1: Application Form

1.	Name and address of the Industrial House/ Industries Association / Institutes	
2.	Type of Entity	Whether a Company, Society, Trust, Partnership Firm or any other
3.	Contact details of Contact Person: Address: Telephone: Mobile: Fax: Email:	
4.	Nature of Business/ Activity	
5.	Financial Information (Turnover, profit, assets and networth)	
6.	Name and address of the Host Institute	
7.	Nature of Course(s) to be conducted	
8.	Need for conducting the Course(s)	
9.	Introduction/Preamble/background of the proposal.	
10.	Proposal for skill/ knowledge upgradation of the faculty/ trainer/ existing employees/ new entrants	
11.	Cost of Machinery & Equipments (Rs. Lakhs)	
12.	Means of finance	(Rs. Lakhs)
	Industry Partner's Contribution:	
	Govt. Support:	
	Others:	
	TOTAL:	
13.	Commitments of the Industry Partner	Commitments, such as: <ul style="list-style-type: none"> ▪ Funding ▪ Managerial ▪ Physical/ academic ▪ Trainee Sponsorship

		<ul style="list-style-type: none"> ▪ Training facilities ▪ Other Support
14.	Proposed contribution in terms of providing industrial experts for training 'hands on' training to trainers, revenue generation activities for development of Institute, etc.	
15.	How the Institution will benefit from your partnership?	
16.	Benefit that you envisage through the partnership:	
17.	Project report, covering: <ol style="list-style-type: none"> 1. Proposed facilities & equipments 2. Commitment of the Industry Partner 3. Govt. support envisaged 4. Industry linkages 5. Any innovative training course(s) or implementation approach 6. Road map for implementation 	
18.	Yearly projection of number of trainees	
19.	Whether any Government dues are outstanding or not? If Yes Give details thereof	
20.	Whether any court case? If Yes Give details thereof	
21.	Any financial transactions / expenditure statements submitted by the organization must be signed by the authorized signatory of the organization and certified by the statutory auditor/ chartered accountant.	
22.	Any Other information if any	

Date:

Signature of Authorized Signatory

Place:

Seal of the institute

Annexure - 2: Draft Memorandum of Understanding

This tripartite Memorandum of Understanding (MoU) is signed on this ____ day of _____, 200_ at Gandhinagar.

BETWEEN

Industries Commissioner, Government of Gujarat, Block No. 1, 2nd Floor, Udyog Bhavan, Sector 11, Gandhinagar - 382 017 (hereinafter referred to as "**Industries Commissionerate**").

AND

Director of Employment and Training (DET), Block No.1, 3rd Floor, Dr. Jivraj Mehta Bhavan, Gandhinagar - 382 010 / Director of Technical Education (DTE), Block No. 2, 2nd Floor, Dr. Jivraj Mehta Bhavan, Gandhinagar - 382 010 (hereinafter referred to as "**Institute Partner**").

AND

_____, a company/ industry association/ Institute duly incorporated under the Companies Act, 1956/ Gujarat Co-operative Societies Act/ Trust Act, having its registered office at _____(hereinafter referred to as "**Industry Partner**").

WHEREAS:

- A. On account of several initiatives and programs undertaken by Government of Gujarat, there has been a massive flow of investment in the recent time in industrial and infrastructure projects in Gujarat. In order to support this investment, large pool of skilled manpower at different levels will be required in the coming years.
- B. Government of Gujarat therefore, proposes to associate the Industry Partner in imparting necessary skills specific to the requirements of industries by introduction of new/ short term bridge courses at the existing institute(s) at Industrial Training Institute/ Polytechnic College/ Engineering College through a Public-Private Partnership (PPP) model.
- C. (____ (Company) is mainly engaged in manufacturing of _____)/ (Industry Association servicing of _____)/ (____ (Name of Institute) is providing training in ____/ running specialized courses of ____/) and is keen on being associated with the above-mentioned model.
- D. All the parties herein being desirous of taking up a PPP project have decided to enter into this present MoU on a non-exclusive basis.
- E. This Memorandum of Understanding is signed in order to introduce a new course or such other courses, the content, composition, venue of which is to be decided by the Institutional Management Committee (IMC) proposed to be constituted for the purpose through the PPP model.

NOW, THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The DET or DTE, Industry/ Industry Association/ Institute and Industries Commissionerate will have Institutional Management Committee (IMC) to run the courses.
2. The IMC will carry out following functions:
 - (a) Form an Advisory Committee comprising representatives of the Industries/ Industries Association, Government and Institutes including sector experts and shall hold its meeting atleast twice in a year.
 - (b) Decide on the requirements of equipment and training facilities and procure the assets.
 - (c) Decide and finalize the course content.
 - (d) Determine the fee structure for the course.
 - (e) Receive grants/donations
 - (f) Maintain separate accounts for receipts and expenditure.
 - (g) Appoint the Course Coordinator.
 - (h) Select external and internal faculties and decide their remuneration.
 - (i) Brand and promote the objectives of the Center as deemed fit.
3. The Institute Partner through Directorate of Technical Education (in the case of Engineering Colleges/ Polytechnics)/ Directorate of Employment & Training (in the case of ITIs) will:
 - (a) Provide premises with space as necessary to run the course at the Host Institute.
 - (b) Provide necessary accreditations to the course on fulfillment of requisite criteria
 - (c) Conduct examinations on completion of course
 - (d) Integrate bridge courses as modules in regular training programs in due course of time
 - (e) Provide certification on successful completion of the course
 - (f) Nominate members to the Advisory Committee and IMC
4. The _____ (Name of Industry Partner) will:
 - (a) Raise minimum 25% requirement of the cost of machinery & equipment and required funds if any for upgradation of infrastructure facilities.
 - (b) Sponsor trainees for a minimum of 25% intake capacity.
 - (c) Train the faculty of the host institution for smooth conduct of the course.

- (d) Extend technical support initially, if required, by sponsoring experts from the industries for teaching purposes, until necessary capacity is built within the institute.
 - (e) Nominate members on the Advisory Committee of the IMC.
 - (f) Impart practical/on the job training to the trainees.
5. Industries Commissionerate will:
- (a) Provide upto 75% (i.e. maximum of Rs. 100 lakhs) of the capital cost required for plant & equipments at existing institutes for introduction of new course as a one-time grant to the IMC.
 - (b) Nominate members on the Advisory Committee of the IMC.
6. All the parties agree to enter into this MoU on a non-exclusive basis.
7. The parties hereto agree to enter into this MoU on a principle-to-principle basis and none of the parties shall do or cause to be done anything derogatory to the reputation of the other.
8. During the term of the MoU and thereafter for a reasonable period, all the parties hereto undertake on behalf of their respective subcontractors/ employees/ representatives/ associates to maintain strict confidentiality and present disclosure thereof, of all the information and data exchanged/ generated pertaining to work/ activity under this MoU for any purpose other than that specified in this MoU.
9. None of the parties will be held responsible for non-fulfillment of their respective obligations under this MoU due to work/ activity under this MoU for any purpose other than in accordance with this MoU.
10. None of the parties will be held responsible for non-fulfillment of their respective obligations under this MoU due to the exigency of one or more of the force majeure events such as but not limited to acts of God, war, flood, earthquakes, strikes, lockouts, epidemics, riots, civil commotions, etc., provided on the occurrence and cessation of any such events, the party affected thereby shall give a notice in writing to the other party within one month of such occurrence of cessation. If the force majeure conditions continue beyond six months, the parties shall jointly decide about the future course of action.
11. Time shall be the essence of this MoU and shall be effective from this date of signing of this presents for a period of 60 days within which the parties herein shall enter into a formal Agreement with regard to formation and functioning of the proposed IMC and Advisory Committee that it forms. The said IMC shall be formed within 6 months from _____, i.e. date of signing of this MoU, failing which this present MoU and the aforesaid Agreement, if at all entered into, shall both become infructuous.
12. During the tenure of the agreement, parties hereto may terminate the agreement either for breach of the terms and conditions of the agreement or

otherwise by giving a 3 (three) months notice in writing to the defaulting party within which period all financial reconciliation are to be completed by and among the parties. Failure of either party to terminate the agreement on account of breach or default by the other shall not constitute a waiver of that party's right to terminate this agreement.

Any such termination shall not affect the smooth course completion of the existing batch of students and upon serving of notice of termination by any of the parties, the IMC shall immediately restrain itself from further induction of any new batch of students and/ or individual students.

Upon serving of notice of termination, none of the parties herein shall be under any obligation to meet with any further expenses of the proposed IMC apart from the ones required for the smooth course completion of the existing batch.

13. Initially the IMC shall be formed for a period of 3 years and the parties herein, upon mutual agreement, may extend the said period from time to time.
14. All notices and other communications required to be served on each of the parties under the terms of this MoU, shall be considered to be duly served if the same shall have been delivered to by hand and properly acknowledged by the respective part/ parties, posted by registered mail or sent by any accredited Courier Service to the respective part/ parties at its last known/ officially disclosed address of business.
15. No amendments or modification of this MoU shall be valid unless the same is made in writing by all the parties herein or through their authorized representatives and specifically stating the same to be an amendment of this agreement. The modifications/ changes shall be effective from the date on which they are made/ executed unless otherwise agreed to.
16. Except as hereinbefore provided, any dispute arising out of this MoU, the same shall be referred to the arbitration of 2 (two) arbitrators, 1 (one) to be appointed by each party to the dispute and in case of difference of opinion between them to an umpire appointed by the said 2 (two) before entering on the reference and the decision of such arbitrators or umpire, as the case may be, shall be final and binding on all the parties. The venue of arbitration shall be at Ahmedabad under the Indian Arbitration & Conciliation Act, 1996.

This Memorandum of Understanding provides the Industry-Institute Consortium to proceed for introduction of new course/ short term bridge course to fulfill the objective of making available the skilled manpower in the State.

For and on behalf of Director of Technical Education/ Director of Employment and Manpower Training **For and on behalf of _____ (Company/ Industry Association)**

(Authorized Signatory)

(Authorized Signatory)

**For and on behalf of Industries
Commissioner**

(Authorized Signatory)

Date:

Place: Gandhinagar

Assistance for Specialized Skill Development Centers

Guidelines:

1 Name of the Scheme

Scheme of financial assistance for setting up of specialized skill development centers.

2 G. R. No

Government of Gujarat, Industries & Mine Department, Resolution No. CED - 112007/ 2081(1)/I, dtd. 27th February 2009.

3 Operative Period: From dtd. 27/02/2009, to till further orders.

4 Objectives of the Scheme:

- To set up specialized training centers in areas like marine engineering, mining, specialized pipe laying, logistics & services etc. and such other advance/ specialized technologies and management areas as decided by the State Level Approval Committee under the aegis of Gujarat Knowledge Society (GKS).

5 Who is eligible to get the benefit?

- Any education institutes/ universities/ industries/ industries association or any other legal entity
- The applicant must have expert knowledge of the proposed sector or strong background of education and training.

6 Assistance available:

- Assistance to the extent of 50%, with ceiling of maximum of Rs. 2 crore, of the project cost covering fixed capital investment in new building, new equipments and machinery (including installation cost), electrification, furniture and other miscellaneous investment, etc., except for land cost.
- The assistance shall be available only for construction of new building and purchase of new equipments, in addition to expenditure for electrification, furniture and other miscellaneous investment, etc.
- The land shall be owned by the promoter or shall be taken on long term lease (for more than 20 years).
- The Center shall have a separately identifiable premise.

7 Other Conditions

- The Center getting assistance under the scheme shall continue to operate the institution at least for 5 years from the date of start of actual operation.
- The Center has to submit half-yearly status report to CED, covering courses offered, students passed out, results & achievements.

- CED may ask for any other information from the Center from time to time to evaluate the performance of the Center.

8 Application Form

As per Annexure - 1

9 Check List

Sr. No.	Particulars	Remarks
1.	Application in the prescribed format	
2.	Registration detail of the applicant Organization	
3.	Land: Sale deed/ lease deed for ownership/ long lease (greater than 20 years)	
4.	Detailed Project Report	
5.	Location map of proposed land/ building	
6.	Building permission from the local authority	
7.	Annual report/ financial statements of last 3 years	
8.	Details of Govt. dues and outstandings	
9.	Details of court cases	
10.	Necessary documents signed by the authorized signatory	

10 Procedure for sanction

1. All the applications for assistance under the schemes will be received by CED for onward submission to the Screening Committee.
2. The Screening Committee will screen and appraise the proposals received by CED and will submit its recommendations to the State Level Approval Committee (SLAC). The Screening Committee may ask for further information/ clarification for evaluation of the proposals.
3. The State Level Approval Committee will decide and approve the proposal for setting up Specialized Skill Development Centers as per the need of Industries.

11 Procedure for disbursement

Disbursement of the amount as per the decision of the SLAC shall be done within 30 days after receipt of claim by the applicant and subject to the availability of the fund.

14 Contact officer for further details /query

Designation: Director, Center for Entrepreneurship Development

Address: Block No. 1, 9th Floor, Udyog Bhavan, Sector 11, Gandhinagar - 382 017

Phone: 079-23256671, 079-23243847

E-mail: dir-ced@gujarat.gov.in, cor-ced@gujarat.gov.in

Annexure - 1: Application Form

1.	Name and address of the education institutes/ universities/ industries/ industries association or any other legal entity	
2.	Type of Entity	Whether a Company, Society, Trust, Partnership Firm or any other
3.	Nature of Business/ Activity	
4.	Background of the applicant, in terms of specialized sector knowledge or experience in education/ training	
5.	Location where the Specialized Skill Development Center is proposed	
6.	Land area & Building area	
7.	Nature of Course(s) to be conducted, with justification for uniqueness of the course and specialized/ advanced technology sector for industries	
8.	Need for conducting the Course(s)	
9.	Introduction/Preamble/background of the proposal.	
10.	Project Cost (Budget Estimate in details)	(Rs. In lacs)
		Cost of new Building:
		Cost of new Machineries & Equipments:
		Electrification & furniture:
		Other Miscellaneous Expenses:
		Total:
11.	Means of finance	Applicant's Contribution:
		Term Loan (Name of Fin.Insti):
		Govt. Support:
		Others:
		Total:
12.	Project report, covering:	

	<ol style="list-style-type: none"> 1. Proposed facilities & equipments 2. Commitment of the Applicant 3. Govt. support envisaged 4. Industry linkages 5. Any innovative training course(s) or implementation approach 6. Road map for implementation 	
13.	Yearly projection of number of trainees	
14.	Other information, if any	

Date:

Signature of Authorized Signatory

Place:

Seal of the institute